

TAFF

We deliver great homes and services
and support communities to thrive.

Taff is responsible for over 1,500 homes across Cardiff and we provide support services to people across four local authorities in South East Wales.

We develop and deliver reliable services. Building and maintaining quality homes, working with local communities and building long-term partnerships.

As we continue to grow, we'll continue to use our position of influence to create positive change.

Our Values

We inspire
Trust



We are
Ambitious



We are always
Learning



We are
Kind



Advert

Here at Taff we are passionate about helping people in housing need by providing safe secure and affordable homes. In order to achieve this, we believe our colleagues are the heart of our success and create a workplace for colleagues to thrive.

We are currently seeking a talented Finance Business Partner to join our team. This is a hybrid role that combines remote work with on-site presence.

Key Responsibilities

- Strategic Financial Support - Collaborate with Head of Service and Operational Leaders to ensure the organisation is delivering our Value for money Strategy reporting on the financial efficiency and effectiveness of services, to ensure the organisation is financially resilient.
- Lead on Internal and External audit to ensure the organisation has robust policies and procedures to ensure financial risks are controlled.
- Deliver our drive to digital transformation to ensure we have modern and effective finance systems.
- Strong financial technical skills to be able to produce of the year-end Financial Statements and Lead Schedules in conjunction with relevant SORP and IFRS102

We welcome any questions in advance of an application, so please get in touch with Lynne Williams - [**Lynne.williams@taffhousing.co.uk**](mailto:Lynne.williams@taffhousing.co.uk) if there's something that matters to you that we haven't quite covered.

Role: Finance Business Partner

Responsible to: Head of Finance

Team: Finance

What you'll do...

To be responsible for producing high quality financial reporting and analysis to help drive efficiency within the Organisation, adding value to the Association and delivering on Value for money strategy.

What you will be responsible for

- Provide financial expertise around financial regulation and best practise to Heads of Service and Operational Managers.
- Collaborate with Head of Service and Operational Leaders to ensure the organisation is delivering our Value for money Strategy reporting on the financial efficiency and effectiveness of services, to ensure the organisation is financially resilient.
- Lead the internal and external financial audits ensuring all recommendations are implemented and ensure the Association has robust policies and procedures to ensure financial risks are controlled.
- Delivering on our drive to digital transformation ensuring we have a modern and effective Finance Systems
- Production of the year-end Financial Statements and Lead Schedules in conjunction with relevant SORP and IFRS102.
- Assist in the production of the 30yr business plan.
- Seek out best practice within the housing sector by networking with other finance housing professionals.
- Reporting and monitor our operational financial risks through decision time.

Success Factors

- Our reporting on Value for Money Strategy drives efficient and effective services.
- Strong Budget management, with regular, clear communication to ETHOS ensuring the financial viability of the Organisation.
- Driving change in systems/processes to ensure efficiencies are made and resources maximised within the Organisation.

The Person Knowledge, Skills, and Experience

Essential

- 3 years post Qualified Accountant (CIMA, ACCA etc.)
- A minimum of 2 years' experience in a similar level role, preparing Statutory Financial Accounts.
- Knowledge and understanding of accounting standards, including FRS102 and financial statement preparation.
- Ability to communicate financial Information to varying levels of understanding.
- Exceptional analytical skills with a track record of identifying issues and delivering solutions.
- Experience in Financial planning, reporting and analysis, being able to manipulate vast amounts of financial data translating into meaningful financial management information.
- Ability to work to strict deadlines.
- Strong level of technical expertise.
- Solid understanding of financial regulation, legislation and governance.
- Play your part in tackling discrimination and prejudice not just for our customers, but our colleagues too, welcoming and celebrating difference.
- A positive 'can do' attitude and actively contributes to creating an awesome Taff culture.
- Flexibility and comfort in working in an agile environment with a focus on 'getting the job done'
- Resilience in the ability to overcome barriers and adapt to change or problems in the workplace as they arise.

You'll also need to be:

- Digitally awareness, able to use Taff's latest technology / kit.
- Comfortable to work in an agile environment, with a focus on 'getting the job done'.
- Actively anti-racist and tackle all types of discrimination, not just for our tenants, but for our colleagues too. Bewelcoming and celebrate differences.
- Actively contribute and be part of creating an awesome Taff culture.

We ask all Taff employees to...

- Keep up to date with changes in systems, policies, procedures and working practices.
- Take ownership for your personal safety and that of those around you.
- Take the opportunity to develop your skills and knowledge.
- Contribute to a happy and positive workplace.

*This job description is indicative of the range of current duties and responsibilities for the post. It is not comprehensive. This post is expected to develop over time with the skills and knowledge of the post holder and it is essential therefore, that it is regarded with a degree of flexibility, so that changing needs and circumstances can be met. All changes will be discussed with the post holder.

Conditions of Service

Annual salary £48,950

Contract type 12 Month fixed term contract

Working Week 35 hours a week, Monday to Friday.

Location Head Office at Alex House, Canton, Cardiff CF5 1JD,
Hybrid (office at least 2 days a week)

Colleague Benefits:

- ▶ 25 days annual leave. Extra 1 day leave after 5 & 10 years' service – total of 27 days.
- ▶ 4 extra concessionary days and public bank holidays.
- ▶ Defined Contribution SHPS Pension scheme with a maximum contribution of up to 9.25%.
- ▶ Enhanced sick and maternity pay
- ▶ Simplyhealth cash plan covering optical, dental, chiropractic treatment and more.
- ▶ Permanent Health Insurance through Canada Life.
- ▶ 'WeCare' service through Canada Life for employees and their household giving access to GP consultations, specialist counselling and many other services
- ▶ Employee Assistance Programme through LifeWorks
- ▶ Business Mileage expenses will be reimbursed when using your own motor vehicle for use on official journeys.

Checks: DBS and reference checks required. Appointment will be confirmed only upon satisfactory response.

To apply for this post please send your CV to careers@taffhousing.co.uk stating the job reference number. Please also ensure you complete the **Equal Opportunities Form** by **clicking here**.

Closing date: Monday 15th April 2024 at 9am

Interview date: Friday 19th April 2024