

### **HOW YOU WILL CONTRIBUTE**

**SALARY** 

**RESPONSIBLE TO** 

**CORE PURPOSE** 

CLOSING DATE
SHORT LISTING DATE
INTERVIEW DATE

#### **CONTRIBUTIONS FROM ALL MHA COLLEAGUES**

- Participate in Continuous Improvement of our services
- Compliance with our Financial regulations
- Encourage tenant engagement
- Maintain safe working practices
- Undertake Tenant Insight
- Contribute to our 'Rent First' culture

The purpose of this job description is to indicate the general level of responsibilities of the post. The duties may vary from time to time without changing their character or level of responsibility.

# Landlord | Economic | Environmental | People



HEALTH CASH PLAN
Claim back a proportion
of your everyday
healthcare and medical
expenses.



FLEXIBLE WORKING The ability to work remotely and utilise flexible working.



GENEROUS
ANNUAL LEAVE
Generous leave
allowance plus
bank holidays and
volunteering days.



PERSONAL GROWTH Access to learning and development opportunities.



PENSION Access to a contributory pension.



CYCLE TO WORK SCHEME

Money towards a new bike that can be used for getting to and from work.

MHA1102

# **Person specification**

Who we are looking for		Essential	Desirable
Special circumstances			
	<del>-</del>	<del>-</del>	

## **Behaviours**

**Customer Focus** 

Planning, Organising and Achieving

**Team Working** 

**Communication and Influence** 

**Change Orientation** 

**Respect and Diversity** 

#### **Values**

#### Open...

We will act honestly and with integrity and our decisions will be made inclusively and transparently.

#### Fair..

We are committed to delivering services with an even-hand and ensuring equality of opportunity for everyone.

#### Flexible...

We will be innovative and proactive and view change as opportunity.

# Achieving...

We will seek and reach ambitious goals and targets.





